

**Wilson County Memorial Hospital District dba  
Connally Memorial Medical Center  
Finance Meeting Minutes  
January 16, 2025**

**Present** Allison Lamberth  
Larry Richardson  
Randy Bruett  
Nick Janysek  
Don Finley  
Steve Browning

**Absent** Justin Cook – Secretary  
Marcelo Lajjas

**Also Present** Bob Gillespie, CEO  
Karl Hittle, Endeavor  
Curtis Rojas, Endeavor  
Kyle Klein, CFO  
Brandon McDowell, COO  
Barbara Meza, Accounting Director  
Katelyn Hogg, Marketing Associate

**Call Meeting to Order**

Allison Lamberth called the meeting to order at **4:00 p.m.**

**Roll Call of Board**

A roll call of the Finance Committee confirmed a quorum was present.

**Approval of the Finance Meeting Minutes**

**Action Taken:**

Motion made by **Randy Bruett** and seconded by **Nick Janysek** to approve the minutes of the **November 21, 2024** Finance Meeting as presented. **Motion carried.**

**November Summary and Financial Analysis**

**Kyle Klein, CFO**, presented the financial summary for November. The Finance Committee discussed and asked questions regarding the information.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Randy Bruett** to recommend to the Board the approval of the November Summary and Financial Analysis. **Motion carried.**

**December Summary and Financial Analysis**

**Kyle Klein, CFO**, presented the financial summary for December. The Finance Committee discussed and asked questions regarding the information.

**Action Taken:**

Motion made by **Larry Richardson** and seconded by **Nick Janysek** to recommend to the Board the approval of the December Summary and Financial Analysis. **Motion carried.**

**Endeavor Quality Performance Review**

Mr. Karl Hittle commented that the Finance Committee added the quality performance fee in 2018 to Endeavor's agreement and that the employees will share that incentive when CMMC reaches a 4 or 5 star rating. CMS scores all hospitals on performance measures related to the care the patients receive along with patient satisfaction and outcomes. A Quality Performance Fee would be paid to Endeavor to CMMC employees if 4 or 5 stars is achieved. These metrics were not met this period due to insufficient number of surveys returned. Bob Gillespie reviewed the metrics that were not met due to low volume and the plan to address any metric that was not met for future ratings.

**Capital Expenditures / Service Agreements / Lease Agreements**

1. **Thomas Willson, MD – ENT Amended Agreement:**

Bob Gillespie reviewed the Physician Agreement with the Finance Committee.

**Action Taken:**

Motion made by **Larry Richardson** and seconded by **Randy Bruett** to recommend to the Board the approval of the agreement. **Motion carried.**

2. **VEA Amended Contract:**

Bob Gillespie reviewed the VEA Amended Agreement with the Finance Committee.

**Action Taken:**

Motion made by **Nick Janysek** and seconded by **Steve Browning** to recommend to the Board the approval of the agreement. **Motion carried.**

3. **ENT Equipment:**

Brandon McDowell requested **\$15,000** for ENT Equipment for the conversion of office into a 4<sup>th</sup> patient room.

**Action Taken:**

Motion made by **Larry Richardson** and seconded by **Nick Janysek** to recommend to the Board the approval of the agreement. **Motion carried.**

4. **MVP (Maintenance Value Plan) Annual Renewal:**

Brandon McDowell requested up to \$70,000 for the Annual Renewal of the Maintenance Value Plan.

**Action Taken:**

Motion made by **Larry Richardson** and seconded by **Steve Browning** to recommend the approval of the Annual MVP Renewal for up to \$70,000. **Motion carried.**

5. **VMware Licensing:**

Brandon McDowell requested up to \$35,000 for the 3 year agreement for the VMware Licensing.

**Action Taken:**

Motion made by **Larry Richardson** and seconded by **Nick Janysek** to recommend to the Board the approval of the VMware Licensing up to \$35,000. Motion carried.

6. **Phone System Upgrade:**

Brandon McDowell requested up to \$25,000 for the Phone System Upgrade.

Action Taken:

Motion made by **Randy Bruett** and seconded by **Nick Janysek** to recommend to the Board the approval of the Phone System Upgrade for up to \$25,000. Motion carried.

**Adjournment**



Justin Cook, Board Secretary

