

**Wilson County Memorial Hospital District dba
Connally Memorial Medical Center
District Board Meeting Minutes
January 16, 2025**

Present Allison Lamberth, Board President
Larry Richardson
Nick Janysek
Randy Bruett
Steve Browning
Don Finley

Absent Marcelo Laijas
Justin Cook

Also Present Bob Gillespie, CEO
Karl Hittle, Endeavor
Curtis Rojas, Endeavor
Brandon McDowell, COO
Kyle Klein, CFO
Gary Williams, CNO
Olivia Flores, Executive Director of Clinic System
Katelyn Hogg, Marketing Associate
Paublina Marquez, Marketing Associate

Call Meeting to Order

Allison Lamberth called the meeting to order at **5:31 p.m.**

Pledge of Allegiance / Texas Pledge / Reflection

Roll Call of Board

A roll call of the Board of Directors confirmed a quorum was present.

Approval of the Board Meeting Minutes

Action Taken:

Motion made by **Larry Richardson** and seconded by **Steve Browning** to approve the minutes of the **November 21, 2024** Board Meeting as presented. **Motion carried.**

Citizen Input – None

**Ratify action that took place at the January 8, 2025 Executive Committee Meeting –
Connally Memorial Medical Center Employee Health and Benefit Plan Amendment**

Bob Gillespie reviewed the amended benefit plan presented to the Executive Committee on January 8, 2025.

Action Taken

Motion made by **Larry Richardson** and seconded by **Randy Bruett** to approve the amended benefit plan as approved by the Executive Committee. Motion Carried.

Finance Committee Items

November Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for November. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Don Finley** and seconded by **Nick Janysek** to approve the November Summary and Financial Analysis. **Motion carried.**

December Summary and Financial Analysis

Kyle Klein, CFO, presented the financial summary for December. The Board discussed and asked questions regarding the information.

Action Taken:

Motion made by **Don Finley** and seconded by **Randy Bruett** to approve the December Summary and Financial Analysis. **Motion carried.**

Endeavor Quality Performance Review

Mr. Karl Hittle commented that the Board added the quality performance fee in 2018 to Endeavor's agreement and that the employees will share that incentive when CMMC reaches a 4 or 5 star rating. CMS scores all hospitals on performance measures related to the care the patients receive along with patient satisfaction and outcomes. A Quality Performance Fee would be paid to Endeavor to CMMC employees if 4 or 5 stars is achieved. These metrics were not met this period due to insufficient number of surveys returned.- Bob Gillespie reviewed the metrics that were not met due to low volume and the plan to address any metric that was not met for future ratings.

Capital Expenditures / Service Agreements / Lease Agreements

1. **Thomas Willson, MD – ENT Amended Agreement:**
Bob Gillespie reviewed the Physician Agreement with the Board.

Action Taken:

Motion made by **Don Finley** and seconded by **Steve Browning** to approve the agreement. **Motion carried.**

2. **VEA Amended Contract:**
Bob Gillespie reviewed the VEA Amended Agreement with the Board

Action Taken:

Motion made by **Don Finley** and seconded by **Larry Richardson** to approve the agreement.
Motion carried.

3. **ENT Equipment:**

Brandon McDowell requested **\$15,000** for ENT Equipment for the conversion of office into a 4th patient room.

Action Taken:

Motion made by **Don Finley** and seconded by **Randy Bruett** to approve the agreement.
Motion carried.

4. **MVP (Maintenance Value Plan) Annual Renewal:**

Brandon McDowell requested up to \$70,000 for the Annual Renewal of the Maintenance Value Plan.

Action Taken:

Motion made by **Don Finley** and seconded by **Nick Janysek** to approve the Annual MVP Renewal for up to \$70,000. **Motion carried.**

5. **VMware Licensing:**

Brandon McDowell requested up to \$35,000 for the 3 year agreement for the VMware Licensing.

Action Taken:

Motion made by **Don Finley** and seconded by **Randy Bruett** to approve the VMware Licensing up to \$35,000. **Motion carried.**

6. **Phone System Upgrade:**

Brandon McDowell requested up to \$25,000 for the Phone System Upgrade.

Action Taken:

Motion made by **Don Finley** and seconded by **Steve Browning** to approve the Phone System Upgrade for up to \$25,000. **Motion carried.**

Monthly /Annual/ Quarterly Reports

Annual Organization Chart Review – Tabled

Quarterly Patient Experience Report – Gary Williams/Olivia Flores

Gary Williams reviewed the following regarding patient experience scores

- OR Overall Performance
- OR Focus Questions
- ER Overall Performance
- ER Focus Questions
- Inpatient Overall Performance
- Inpatient Focus Questions

- Inpatient Ancillary Focus Measures
- Patient and Family Advisory Council
- Home Health Patient Experience Survey Global Measures
- Home Health Patient Experience Survey Global Measure Drivers
- Home Health Patient Experience Survey Composite Measures
- Home Health Patient Experience Survey and Opportunities for Improvement
- Home Health 5 Stars

Olivia Flores reviewed the following regarding patient experience scores

- Quarter 3 Clinic System Overall
- Distribution of Responses
- Drill Down
- Survey Detail
- Section Performance

Quarterly Marketing Report – Katelyn Hogg/Paublina Marquez

- Dr. Baumgartner, ENT
- Dr. Sessions, Ortho
- Dr. Aybar, Family Practice
- Dr. Caro, Family Practice
- Main Campus Convenient Care
- WCN “Your Guide to Health”
- WCN Medical Directory Ad
- Employee Service Pins
- Floresville Christmas Parade
- Christmas Caroling – Local Nursing Facilities
- Christmas Gathering – County Senior Center
- Christmas Llamas

CEO Report

Bob Gillespie updated the Board on:

- Merry Christmas for your CMMC Leadership Team
- Tricare WCN Article
- Consolata Golf Tournament – April 5th
- Employees of the Month – Dena Janek and Bianca Perez
- Employee Open Forum
- Nursing Facility Summit
- EMS Training
- Resuscitation Review Committee
- Denial Management Review Committee
- Monthly Primary Care Provider Meeting
- Orthopedic, Podiatry and Rehab Grand Opening – Tentative 3/7/2025
- Insurance Contract Updates
- Dr. Alcala update

Executive Session

The Board entered Closed Session at **6:43 PM**.

Reconvene to Open Session

The Board reconvened at **6:57 PM**.

Medical Staff Credentials

Action Taken Section 161.032:

Motion made by **Larry Richardson** and seconded by **Don Finley** to approve the Medical Staff Credentials as presented. **Motion carried**

Other Sections

- No actions taken under **Texas 551.072, 551.074** or **Texas 551.085**.

Adjournment

With no further business, the meeting adjourned at **6:58 PM**.



Justin Cook, Board Secretary

